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Approved For Release 2001/07/16 : CIA-RDP78-06363A000100040020-8

13 February 1970

MEMORANDUM FOR: Executive Assistant to the  
Director of Training

FROM : Chief, Language School

SUBJECT : Weekly Activities Report

1. Chief and Deputy Chief, Language School met with two Spanish classes during the week. This is part of a continuing program of discussing the program with classes after 2½ to 3 months of training. One class of three, disparate in aptitude, were enthusiastic about their training. They were highly complimentary to their instructors [REDACTED] X1A9a They felt that their training objectives were more than being met. They compared the training here with other language training and felt that ours was superior. The second group was a little older, more mature and experienced. Each had some previous Spanish training. This group too felt their objectives were being adequately satisfied. Their major criticism was the matter of time, the day just wasn't long enough to do all each felt should be accomplished. Obviously this was a highly motivated group.

2. An appraisal of our space status for courses beginning 2 March reveals that as of that date we will have thirty-nine full-time classes and thirty-six part-time classes. This stretches our 48 classrooms beyond their capacity and we are forced to use the student lounge, auditorium and audio-visual room as classrooms until the situation eases. If we were called upon to handle additional classes we would not be able to do so because of space limitations. If the language development program of the Agency plans additional training requirements on the Language School we will undoubtedly require additional space. ✓

3. We are beginning our first class in Lao on 16 February with an enrollment of four students. We have an instructor on board and have the possibility of getting a second one in the foreseeable future.

4. We have been forced to postpone the BAHLT Italian class for a period of one month. Our regular instructor is on TDY and we were unable to find a suitable substitute. Our BAHLT afternoon French instructor suddenly notified us that she would be unable to continue teaching for the second semester for medical reasons. Fortunately our regular substitute was available for this week. We have identified a permanent replacement who appears to be well-qualified with an MA in French and audio-lingual teaching experience.

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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5. Personnel Notes

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a. Mrs. [REDACTED] joined the Italian faculty on Tuesday as a part-time employee. She is the wife of [REDACTED] of the CS.

b. Miss [REDACTED] attended the CS Executive Secretary Course 10 to 12 February. She reported favorably on the program.

6. Language School Statistics

Students and Classes as of 13 February 1970:

Students

Full-time - 85  
Part-time - 135 (58 Hqs.)  
(27 BAHLT)

Classes

Full-time - 34  
Part-time - 48 (12 Hqs.)  
(6 BAHLT)

Laboratory hours for the week 2 - 6 February:

Headquarters - 58  
Language School - 356

Twenty-nine proficiency tests were given during the week 2 - 6 February 1970.



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